We are absolutely thrilled you are interested to join us at Rohlik Group. By now we have spoken to you about your experience and personality in great detail. Next step is to find out how you tackle a task in reality.

**Office Manager**

**Task**

* The headquarters of Rohlik.cz with 350 employees decided to move to a new, larger and more modern office building. Design a strategy to move the entire company. Describe all sub-steps.
* The office supplies supplier has suspended cooperation with Rohlik.cz. How do you solve this problem? Describe step by step how you would proceed.

**Format**

Result of the case study should be captured in a format of your choice that is easily shareable with us during the next meeting. We don’t need you to write essays, clear and consistent content is much more important to us. Please send us the presentation materials of your Case study 1 day prior to the meeting so we can review and get ready for the talk.